

ROLE PROFILE

Pay: £25,750 plus expenses

Hours: 22.2 hours per week (the post holder is expected to work flexibly and outside standard working hours)

Contract: Fixed Term for the duration of the Police & Crime Commissioner's term of office.

Job Purpose: To support and share the responsibilities and vision of the Police & Crime Commissioner.

Main Responsibilities:

- Develop and promote effective working relationships with key internal and external stakeholders, including local and national media, strategic partners and politicians, in order to further the aims and objectives of the PCC;
- Hold portfolios of work as required by the PCC;
- Support the Commissioner, as required, including summarising and briefing the PCC on these issues;
- Assist the PCC in holding the Chief Constable to account;
- Support the PCC with the development and shape of the future strategy;
- Develop an enhanced understanding of the political landscape in Lancashire and to lobby and influence political stakeholders to support the PCC policy;
- To represent the views of the PCC to all relevant stakeholders, including media and politicians;
- Undertake other duties commensurate with the nature, level of responsibility and grading of this post, as required.

PERSON SPECIFICATION

DEPUTY POLICE & CRIME COMMISSIONER FOR LANCASHIRE

Skills and Experience:

Essential Requirements:

- This post is a political appointment. As such, candidates are expected to share the Commissioner's principles and values;
- Educated to a degree level or equivalent experience;
- Broad understanding of national policing and criminal justice challenges;
- Senior experience in governance in a private, public or third sector body;
- Proven experience of persuading and influencing, including with political and organisational leaders;
- Proven track record of working with local communities and representing their needs;
- Demonstrable ability to network, build relationships with, and engage with, a wide variety of stakeholders including MPs and councillors;
- Excellent interpersonal and communication skills and the ability to chair and make presentations to meetings with partners or the general public;
- Participation in successful delivery of major organisational change;
- Political astuteness;
- Experience of managing and improving performance;
- Proficient use of IT and Office software

Personal Attributes:

- Selflessness;
- Honesty and integrity;
- Objectivity;
- Accountability;
- Openness;
- Personal judgement;
- Respect for others;
- Leadership

Special conditions for the role:

- The PCC is an equal opportunities employer and welcomes applications from all sections of the community;
- All applications must meet the eligibility criteria and must not be disqualified;
- The post holder is required to sign the Official Secrets Act;
- The successful candidate will be required to work flexibly, including working evening and weekends;
- The role requires regular travel across Lancashire. A full driving licence and access to transport is required.